

# ESSA's Privacy Statement

Exercise & Sports Science Australia (ESSA) is committed to ensuring that personal information is managed in accordance with the Privacy Amendment Act 2012 and the Australian Privacy Principles set out within the Privacy Act 1988. ESSA has developed a Privacy policy and operational guidelines that describe how we manage personal information that we may collect, hold, use or disclose for the purpose of ESSA functions and activities. Information provided by members, accredited professionals and non-members to ESSA will be used to maintain our membership, accreditation and stakeholder records as well as to conduct research to identify and analyse ongoing needs of our members, accredited professionals and the industry. ESSA does not provide our mailing lists for direct commercial purposes. However, ESSA may provide a delegate list of conference attendees to sponsors and trade exhibitors. Delegates do have the ability to opt out of this distribution list. ESSA does provide mailing lists to external service providers such as printers and posting services involved in the provision and maintenance of our business systems (e.g. for Activate magazine). ESSA will not release personal information that does not relate to a member's practice, e.g. personal email address and contact details or date of birth.

**EXERCISE & SPORTS  
SCIENCE AUSTRALIA**

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### **Accredited Members (AES, AEP and ASp)**

By taking combined membership and accreditation with ESSA, an accredited member is consenting for their work details, including full name, business or trading name, address and place of business and contact details to be disclosed on the ESSA website search function. If an accredited member does not wish for their details to be included on the website search function they should advise the ESSA Membership Department in writing. ESSA will also use member information to provide members with information to enable access to member services that include educational and professional development opportunities and incentives under the member benefit program.

### **Accredited Exercise Physiologists (AEP)**

By taking Exercise Physiology accreditation with ESSA, the AEP is consenting for their work details, including full name, business or trading name, address and place of business and contact details to be provided when relevant to the following bodies - National Health Services Directory, Medicare Australia, Department of Veterans' Affairs, workers compensation authorities and Private Health Insurers. They are also consenting to ESSA confirming accreditation details with the above bodies if needed. If an AEP does not wish for their details to be provided to the above bodies, the member should advise the ESSA Membership Department in writing.

### **Accredited Sports Scientists (ASp)**

By taking Sports Science accreditation with ESSA, the ASp is consenting for their work details, including full name, business or trading name, address and place of business and contact details to be provided when relevant to the following bodies – Australian Sports Anti-Doping Authority (ASADA) and sports integrity unit(s). They are also consenting to ESSA confirming details with the above bodies if needed. If an ASp does not wish for their details to be provided to the above bodies, the member should advise the ESSA Membership Department in writing.

## **Website Privacy**

When a person visits the main ESSA website and ESSA sub-websites e.g. Exercise is Medicine (EIM), Exercise Right or Real Men Move, our server records their visit and logs certain information for statistical and diagnostic purposes only.

## **Cookies**

ESSA uses Cookies on the internet. These Cookies allow website information transfer to the hard disk of a user's computer so that the website can remember that user.

## **Email**

The business email address of members are available on the ESSA website search function. ESSA will not disclose emails on a mailing list to third parties without the consent of the individual.

## **Accounts**

Should you pay an account or make a payment online, personal and financial details are secured during the transaction. Credit card payments made online are sent directly to our financial processor, Westpac, via a secure process and details are not stored on the ESSA server or database.

## **Trans-continent Data Flow**

ESSA may confirm membership and accreditation information to international organisations, such as British Association for Sport and Exercise Science (BASES) to allow registration for membership, accreditation, professional development and conferences.

## **Access and Correction**

ESSA members and accredited professionals have the right to request access to any personal information held by ESSA, which relates to them. Any request for access to your personal information must be made to the ESSA Chief Executive Officer in writing. ESSA members and accredited professionals also have the right to request the correction of any personal information which relates

to them that is inaccurate. Any corrections should be advised to the ESSA Membership Department in writing or via the ESSA online portal.

